

MEMORANDUM OF UNDERSTANDING
BETWEEN THE UIDAI AND THE GOVERNMENT OF SIKKIM

Memorandum of understanding between the **Unique Identification Authority of India and the Government of Sikkim for the implementation of the UID Project.**

This Memorandum of Understanding (MoU) has been executed on **the 23th day of June, 2010** between the **Unique Identification Authority of India** (hereinafter referred to as "UIDAI" and the **Government of Sikkim** (hereinafter referred to as "The State Government").

Preamble

Whereas, the Government of India has set up Unique Identification Authority of India (UIDAI) with the mandate to issue Unique Identification Numbers (UID numbers) to all residents of India (UID Project).

Whereas, the State Government would like to enhance efficiency in delivery of government benefits and services through accurate identification of beneficiaries and to have uniform standards and processes for verification and identification of beneficiaries.

Whereas, in order to implement the UID project in the **State of Sikkim**, the Government of Sikkim is entering into this MoU with the **UIDAI**.

Whereas, the Government of **Sikkim** has set up a **State Level Committee on UID under the Chairmanship of the Honourable Chief Minister of Sikkim and a State UID implementation Committee under the Chairmanship of the Chief Secretary, Government of Sikkim to oversee the implementation of the UID project in the state.**

Whereas, this MoU shall come into effect from the day it is signed.

Definitions

Unless the Context requires otherwise.

Registrars are Departments or Agencies of the State Government, who, in normal course of implementation of some of their programs or activities interact with the Residents and are authorized by the State Governments/Union Territories to enroll residents into the UID System. Examples of such Registrars are Rural Development Department (for NREGS) or civil Supplies and Consumer Affairs Department (for TPDS).

Enrolling Agencies are entities hired by the State Government or Registrars to perform enrolment functions on behalf of the Registrar(s).

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23/6/10
DDG, UIDAI

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Addl. C.S.-cum-Dev. Officer
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UID Project and the scope of the MoU.

1. The UIDAI has the mandate from the Government of India to issue unique identification numbers (UID numbers) to residents of India based on demographic and biometric data of the individual. UIDAI with Government and other agencies leveraging their existing infrastructure in order to implement the UID project. These Agencies will be called the Registrars of UIDAI.
2. UIDAI will set standards and processes for enrolment to be uniformly followed by all Registrars and Enrolling Agencies. The UIDAI will issue UID numbers after checking that the resident applying for UID does not already have a record and number in the UID database. In addition, the UID will provide online, real-time Authentication service.
3. The UID project will be implemented in a phased manner; the UIDAI will be conducting proof of concept studies (PoCs) and pilots to test the working of the technology and process of enrolment and would require the co-operation of the State Government and Registrars in this regard.
4. This MoU between the UIDAI and the Government of Sikkim sets out below, the general and broad-based intentions of both Parties for collaboration and as an umbrella Understanding for facilitation of subsequent agreements and documents relevant for the implementation for the UID project in the State of Sikkim.
5. The UIDAI shall prescribe standards, procedures and processes which will be adhered to by the Registrars identified/appointed by the State Government.
6. In the interest of clarity and to reduce ambiguity, the UIDAI shall execute additional agreements and documents to capture details about implementation of UID Projects with Registrars identified/appointed by the State Government.
7. **UIDAI shall**
 - a. Develop and prescribe standards for recording data fields, data verification and biometric fields.
 - b. Prescribe a process for enrolment of residents; this will include among other things the process for collection for biometric data.
 - c. Prescribe the standards and criteria to be fulfilled by an agency to be appointed as a Registrar.



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- d. Provide/prescribe the software that will be used for the enrolment of people into the UID database in order to issue the UID numbers.
- e. De-duplicate the database of the residents on the basis of the Demographic and Biometric data and issue UID numbers to only those whose uniqueness of identity has been established and after ensuring that the person has not enrolled in the UID database before.
- f. Issue a letter communicating the UID number directly to the person who has been allotted UID number after de-duplicates. UIDAI will also communicate the UID number electronically with the Registrar in UIDAI prescribed format.
- g. Authenticate the identity of a person with a UID number as per the protocols prescribed by the UIDAI.
- h. Prescribed protocols for record keeping and maintenance of the information collected for the issuance of UID number.
- i. Prescribed protocols for transmission of the data collected for de-duplication.
- j. Prescribed protocols to ensure the confidentiality, privacy and security of data.
- k. Prescribed limits for fees that could be charged for issuing a UID number.
- l. Prescribed protocols for spreading and communicating the message, content and intent of the UID project. Since the UID logo and brand name are properties of the UIDAI, the UIDAI will prescribe the manner and limits of the use of UIDAI logo, brand name, brand design and other communication and awareness materials.
- m. Prescribe other protocols, processes and standards that the UIDAI may deem necessary for the implementation of the UID project.
- n. Conduct periodic audit of the enrolment process and to this end shall have the power to visit and inspect officers of the Registrar and Enrolling Agencies. Such audits are necessary to ensure the integrity of the enrolment process and to ensure uniformity across the country.
- o. Prescribed mechanism for resolution of grievances that the residents may have during enrolment and authentication.



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