

F. No. HQ-16054/1/2024-EU-II-HQ (E-13969)

Unique Identification Authority of India

(Enrolment and Update-II Division)

UIDAI Head Office
Bangla Sahib Road
New Delhi – 110 001
Dated:07.07.2025

Circular

(02/2025)

Subject: Procedure for submitting request for reactivation of Aadhaar number in cases where Aadhaar number holder was reported to be deceased

Unique Identification Authority of India (UIDAI) deactivates the Aadhaar number of the deceased person based on validation and matching of death registration details with the database of death registering authority and Aadhaar database.

2. In case, at a later date, it is found that the Aadhaar number was deactivated based on reported deceased status, but the Aadhaar number holder is alive, he/she may follow the procedure below for reactivation of his/her Aadhaar number:

- (a) Aadhaar number holder may submit the request for reactivation of his/her Aadhaar number in the prescribed application format (Annexure) to the nearest Regional Office/State Office through post, email or in person. The details of the Regional Offices/State Offices are provided at the official website of UIDAI i.e., www.uidai.gov.in.
- (b) Regional Office/State Office, on receipt of such request, will examine the request and call the Aadhaar number holder at a designated Aadhaar centre for submitting his/her full biometric information (face, iris and fingers) under the supervision of UIDAI official, within two weeks of receipt of such application.
- (c) Regional Office/State Office concerned will inform the Aadhaar number holder about the status of disposal of the request within 30 days of submission of the biometric information. The status of disposal of the request will also be intimated to the Aadhaar number holder through SMS. The Aadhaar number holder may also check the same on 'myAadhaar' portal.

(d) In case, it is established that Aadhaar number was deactivated based on reported deceased status but the Aadhaar number holder is alive, the Aadhaar number will be reactivated and UIDAI will inform Registrar of Births and Deaths concerned with a copy to Registrar General of India and the Aadhaar number holder.

3. This issues with the approval of competent authority.

Encl: Annexure

(Tushar Kumar Rakshit)
Dy. Director (E&U-II)

Annexure

Format for application by Aadhaar number holder for re-activation of Aadhaar number
(In terms of Regulation 31 (2) of the Aadhaar (Enrolment and Update) Regulations, 2016)

1.	Aadhaar Number	
2.	Name	
3.	Gender	
4.	Date of Birth	
5.	Parent's name and Aadhaar number (Only in case Aadhaar number holder is less than 18 years of age)	
6.	Address	
7.	District	
8.	State	
9.	Mobile Number	
10.	Email Address (If available)	
11.	Any other information	
12.	Signature / Thumb Impression	
13.	Place	
14.	Date	