

No. K-11011/28/2012-UIDAI(Estt.)
Unique Identification Authority of India
Ministry of Electronics & Information Technology

Bangla Sahib Road, Behind Kali Mandir,
Gole Market, New Delhi – 110001

Dated: January 12, 2023

OFFICE MEMORANDUM

Subject: Re-constitution of the Internal Complaints Committee to deal with complaints of sexual harassment of working women in UIDAI, HQ – regarding.


With the approval of the Competent Authority and as per the provisions of Section 4 of Chapter II of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the "Internal Complaints Committee (ICC) on Sexual Harassment" of UIDAI-HQ is hereby re-constituted with the following composition :

(i)	Ms. Vidhushi Chaturvedi, DDG (Fin. & Legal):	Chairperson
(ii)	Ms. Geeta Sridhar, DD (E&U)	: Member Secretary
(iii)	Shri V.P.Tyagi, DD (Admn.)	: Member
(iv)	Ms. Kuljit Kaur, Secretary, AIWC	: Member
(v)	Ms. Pragati Khattar, SO	: Member

2. Further, as per the existing provisions of the Act, the Committee may nominate one member from amongst the NGOs or associations or Body familiar with matters related to sexual harassment in the work place. If required, the Committee can also co-opt any officer from UIDAI to assist in its deliberations.

3. The Committee may meet once a quarter, even if there is no live case, to review the preparedness to deal with the complaints of sexual harassment at the work place as also to devise measures to be taken to make all officers fully aware of their responsibilities in this regard.

4. This issues with the approval of the Competent Authority.


(Rajeev Sharma)
Deputy Director (HR)
Ph. 011-23478564

Copy to:-

1. Ms. Vidhushi Chaturvedi, DDG (Fin. & Legal), UIDAI-HQ – *Chairperson-ICC*
2. Ms. Geeta Sridhar, DD, UIDAI-HQ – *Member Secretary-ICC*
3. Shri V.P.Tyagi, DD (Admn.)
4. Ms. Kuljit Kaur, Secretary, AIWC, 6 Bhagwan Das Road, New Delhi.
5. Ms. Pragati Khattar, SO
6. Additional Director (Rajbhasha) – for Hindi Version please.
7. All DDGs/Directors and other officials of UIDAI-HQ
6. PMU staff in UIDAI, HQ (*through KM portal*)
7. UIDAI – HQ Noticeboard (*through email*)