

A-12025/I/2010-UIDAI
Unique Identification Authority of India
(Human Resource Division)

Bangla Sahib Road, Behind Kali Mandir,
Gole Market, New Delhi – 110001

Dated: May 2025

Office Memorandum

Subject: Policy for Pre Placement Offer (PPO) to Interns in UIDAI.

To offer an attractive career to high-performing interns inducted through Internship Policy of UIDAI, Competent Authority has decided to introduce policy for Pre Placement Offer (PPO) to Interns in Technical Fields who have already demonstrated their skills during internship in UIDAI.

2. Following procedure shall be followed in offering of Pre Placement Offer (PPO) to interns:
 - 2.1 **Eligibility:** Interns pursuing internship in Technical Fields for a period of four months or more will be eligible for taking Pre-placement Assessment Test. Student with average score of 75 and above in the evaluation of Key Performance Indicators (KPIs) during internship will be eligible for consideration for preplacement offer.
 - 2.2 **Number of Pre Placement to be offered:** Number of interns to be offered for PPO shall be decided by CEO, UIDAI as per requirement.
 - 2.3 **Willingness for Pre Placement offering:** Willingness for being considered for PPO may be obtained from eligible interns by Technology Centre.
 - 2.4 **Screening test for conversion of Internship into PPO:** Technology Centre will arrange Pre-placement Assessment Test (PAT) for all eligible and willing interns.
 - 2.5 **Final merit for preplacement offer:** Final merit for preplacement offer shall be prepared by considering equal weightage of score obtained in PAT and score obtained in KPI parameters during internship (50% each for assessment test and KPI based score).
 - 2.6 **CTC and designation:** On successful completion of internship and selection through PAT, applicant shall be onboarded on payroll of NISG as “**Software Developer**” under TSU agreement on starting CTC of Band D i.e Rs. 12 lakh per annum. The service conditions will be governed by NISG Policy. On completion of 24 Months as “**Software Developer**” and based on their performance, they may be

considered to be placed as Young Professional. Thereafter, they will be governed with career policy of Young Professional of UIDAI.

- 2.7 **NOC from Institution:** NOC from respective institutions shall be required for students selected for PPO, prior to approval of competent authority at UIDAI.
- 2.8 Final selections for pre-placement offer shall be approved by CEO, UIDAI.

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To:

1. All Deputy Director Generals, UIDAI.
2. All Director/Director (Tech), UIDAI.
3. UIDAI Website.
4. KM portal of e-office