

**UNIQUE IDENTIFICATION AUTHORITY OF INDIA  
PLANNING COMMISSION  
Government of India  
UIDAI Regional Office, Block-V, 1<sup>st</sup> Floor, HOUSEFED COMPLEX  
Dispur, Guwahati-781006**

The Authority would like to fill up the following post on deputation in UIDAI Regional Office, Guwahati as per the following requirements:

<b>Name of the Post and Pay Scale with Grade Pay</b>	<b>No. of Posts</b>	<b>Eligibility Criteria</b>	<b>Desirable Qualification/Experience</b>
Section Officer (Rs.9300-34800 + 4800)	01	i) Holding analogous post in the same scale of pay; or ii) Having five years' experience in the scale of Rs. 9300-34800 + 4200	2 years experience in Admin./Estt./budgeting/procurement/planning and policy formulation/implementation of Government schemes and projects. Excellent Computer skills.

**Field of Selection:** Officers of Central Government/State Governments/UTs/PSUs/Autonomous Bodies

**Period and other terms and conditions of deputation:** The initial period of deputation shall be for *three years* extendable by a further period of *two years* as per Department of Personnel & Training O.M. No.6/8/2009-Estt. (Pay-II) dated 17.06.10. The terms and conditions of deputation will be governed by the aforementioned DoP&T O.M. of 17.06.2010.

The maximum age of applicants for deputation shall not be exceeding 56 years as on the closing date of receipt of application.

**Eligibility for Government Accommodation:** The officer appointed in the UIDAI will be eligible for General Pool Residential Accommodation at par with Central Government employees.

**Last date of receipt of applications complete in all respects: 23.03.2014.**

**Documents to be forwarded along with the application:** The applications along with Cadre Clearance/Vigilance Clearance from Department and copies

of last five years' ACRs/APARs duly attested by an officer of the level of Under Secretary should be forwarded through Parent Department in the prescribed format attached.

**Address for communication:** The applications may be forwarded to the Regional Office, Guwahati at the address given below:

**The Assistant Director General  
UIDAI Regional Office, Block-V, 1<sup>st</sup> Floor,  
Housefed Complex, Dispur, Guwahati-781006  
Tel: 0361-2221819**

## APPLICATION FORM

**Application for the post of \_\_\_\_\_ in UIDAI, RO, Guwahati**

Name	Date of Birth
Date of Joining	Date of Superannuation
Parent Cadre	Service & Batch
Present Post	Present Station of posting

Details of the present post held

PB & Grade Pay of the post BP as on date of application GP as on date of application	
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Details of the posts held during last 10 years

Post held with office details	From To	Brief job responsibilities	Pay scale (PB+GP) granted

Details of the Qualifications (Graduation onwards)

Qualification	University	Academic Year	% of Div. achieved

Details of the Trainings undergone

Name of the Trg.	Institute imparting Trg.	Period	Year	Area of Trg.

Whether the eligibility criteria are met or not

Analogous post/scale		Yes/No
One-below post/scale	Yes/No	Held since when

Certified that the above furnished information is correct as per the Service records.

Signature of the candidate

- Note: i) The above application is to be forwarded through Parent Department/Organisation along with Cadre Clearance/Vigilance Clearance and copies of last five years' ACRs duly attested.  
ii) Applications not forwarded through Parent Department/Organisation along with requisite documents will not be considered.  
iii) Only serving officers of Central Govt./State Govt./UTs/PSUs/Autonomous Bodies are eligible to apply.