

F.No. UIDAI/RO/RNC/Deptn./2017
Ministry of Electronics & Information Technology
Unique Identification Authority of India (UIDAI)
Regional Office

RIADA Central Office Building
1st Floor, Namkum Industrial Area
Lowadih, Namkum, Ranchi-834010

26 February, 2019

**SUBJECT: Vacancy circular for the posts of , Senior Accounts Officer (SAO) on
deputation in UIDAI, Regional Office, Ranchi**

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Unique Identification Authority of India, Regional Office, Ranchi invites applications for filling up of the 01 (one) post of Senior Accounts Officer from amongst suitable and eligible officers. The eligibility criteria and qualifications for this post are as follows:-

Name of the Post and pay scale with Grade Pay	Number of vacant posts	Eligibility Criteria	Desirable Qualification s/ Experience
Senior Accounts Officer, Pay Matrix Level-10 (pre-revised Pay Band III Rs.15600-39100 plus Grade Pay of Rs.5400/-)	01	Officials of the Central Government, State Government, Autonomous Bodies, PSUs: (a) Holding analogous post on regular basis, OR With two year regular service in Level 9/PB 2 GP 5400/equivalent; OR With five years regular service in Level 8/PB 2 GP 4800/equivalent. (b) Having passed SAS, SOGE or other similar examination conducted by accounts/ audit cadre; OR Having successfully completed cash and accounts training conducted by ISTM; OR Having professional degree of CA or ICWA. (c) Five year experience in finance, accounts and budget related matters.	Knowledge of/ experience in work on Tally or other accounting software

2. Period and other terms and conditions of deputation:

The initial period of deputation shall be for three years extendable by a further period of two years as per Department of Personnel & Training O.M.No.6/8/2009-Estt. (Pay-II) dated 17.06.2010. The terms and conditions of deputation will be governed by the DoP&T's aforementioned O.M. of 17.6.2010 and Government of India's instructions issued from time to time on the subject.

Age Limit

The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of application.

