

F. No. A-11013/02/2017/UIDAI/Estt.I
Ministry of Electronics & Information Technology
Unique Identification Authority of India (UIDAI)

Tower II, 2nd Floor, Jeevan Bharati Building,
Connaught Circus, New Delhi – 110 001

Date: 9 June 2017

Subject: Advertisement for engagement of one Consultant (Enforcement) on contract basis at UIDAI Head Quarter (HQ) – reg.

UIDAI is planning to engage one Consultant (Enforcement) in the Enforcement Cell of Headquarter on full time basis, who will be responsible for tasks relating to investigation into offences relating to violations of the provisions contained in the Aadhaar Act, 2016 and Regulations made there under and for the issues relating to overall physical security environment of UIDAI and its assets. The responsibilities assigned shall include but not limited to the following:

1. Preliminary scrutiny and examination of the complaint received for violation of provisions contained in Chapter VI & VII of The Aadhaar (Targeted delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016.
2. After initial examination, will advise the cell for preliminary enquiry in the matter so as to find out the potential case of violation of the provisions of the Act.
3. Examination of the preliminary enquiry report and on the basis of the same, will give an opinion, whether to register an FIR for further investigation or not under the provisions of the Act in consultation with the Legal Consultant of Enforcement Cell.
4. Will be required to advise the Enforcement Cell officers conducting investigation as and when felt necessary by the IO.
5. Will also be required to monitor the investigation in progress.
6. Co-ordination with Legal Consultant of AADHAAR for drafting the prosecution complaint by the IO after completion of the investigation.
7. Also co-ordinate with other law enforcement agencies, State Government and other concerned agencies with regard to investigation.
8. Will be responsible to give solution to the problems arising during the course of investigation.
9. Will brief the Senior Authority on the development and progress of the investigation.

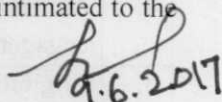
Details of the post and terms & conditions for the appointment, eligibility, experience, etc. are as under:

1.	Name of position	Consultant (Enforcement)
2.	Number of position	1 (one)
3.	Place of posting	Unique Identification Authority of India, HQ, New Delhi
4.	Method of engagement	Contract based engagement on full time basis
5.	Eligibility criteria / experience	<ul style="list-style-type: none">• Retired officers of Government of India or State Governments may apply.• Should have been minimum in the Pay Matrix level 10/11 as per 7th CPC or Rs. 5400/- / Rs. 6600/- in PB-3 as per 6th CPC
6.	Upper age limit	63 years on the date of publication of advertisement
7.	Period of engagement	Two years extendable up to three years
8.	Educational qualification	Bachelor Degree, preferable with Law Degree

9.	Knowledge, skills and competencies	<ul style="list-style-type: none"> Retired officers from Police/CBI/ED/DRI/CUSTOMS and other investigation agencies having minimum investigation experience of 15 years in the criminal/financial/cyber matters. Skills to co-ordinate with law enforcement agencies, State Govts and other concerned agencies with regard to investigation and security.
10.	Language	Fluency in English and Hindi (written & spoken)
11.	Remunerations	<ul style="list-style-type: none"> Remuneration shall be initially fixed at his/her (Last Pay Drawn + Dearness Allowance) minus (Pension + Dearness Relief), which will be subject to increase in (Dearness Allowance – Dearness Relief). Conveyance allowance of Rs. 2000/- per month.
12.	Leave (if engaged on full time basis)	Consultant (Enforcement) shall be eligible for eight days leave in a calendar year on pro-rata basis. The consultant shall not draw any remuneration in case of his/her absence beyond eight days in a year calculated on a pro-rata basis. Also un-availed leave in a calendar year cannot be carried forward to next calendar year.
13.	TA/DA (if engaged on full time basis)	No TA/DA shall be admissible for joining the assignment or on its completion. However, the Consultant shall be allowed Hotel Accommodation, TA/DA for his/her travel within the country in connection with the official work at the rate admissible to Under Secretary level or equivalent in Government of India.
14.	Other terms and condition (if engaged on full time basis)	<ul style="list-style-type: none"> The engagement shall be of a temporary nature and the UIDAI can cancel the engagement at any time without providing any reason. However, in normal course the engagement can be terminated by either parties, i.e. the UIDAI or the Consultant, by giving one month's notice. The Consultant (Enforcement) shall not be permitted to take up any other assignment during the period of engagement with UIDAI. The Consultant would be expected to follow all rules and regulations of the Government of India as applicable to Group 'A' officers which are in force. He/she will display utmost honesty, secrecy of office and sincerity while discharging his/her duties. In case the services of the Consultant are not found satisfactory or found in conflict with the interest of Government in general and the UIDAI in particular, his/her services will be liable to discontinuation forthwith without assigning any reason.

Submission of Applications: Eligible candidates may submit their application in the prescribed proforma enclosed as Annexure within 15 days from the date of publication of the advertisement in the Newspaper.

Mode of selection: The applications received by the UIDAI within the prescribed timeline shall be screened by a Screening Committee constituted for shortlisting the applicants in the light of their qualifications and work experience. The shortlisted candidates might be called for an interaction before a Committee appointed for this purpose. The date, time and venue for interaction shall be intimated to the shortlisted candidates separately.


(S D Sharma)

Asstt. Director General (Estt)

Tele: 23466869

Annexure

**Application for the Post of Consultant (Enforcement) on Contract Basis at Unique Identification
Authority of India (UIDAI), Headquarter, New Delhi**

(If space is insufficient against any item, please attach extra papers/sheets, duly authenticated by your signature)

1.	Name of the Candidate (in Block letters)				Paste your recent passport size photograph	
2.	Father's Name					
3.	Aadhaar Number					
4.	Date of Birth (in Christian era)					
5.	Last place of duty					
6.	Date of retirement (if applicable)					
7.	Present / Last Pay Scale Drawn					
8.	Service to which originally belong (if applicable)					
9.	Postal Address					
10.	Permanent Address					
11.	i. E-mail ii. Mobile No. iii. Telephone No. (official/residence)					
12.	Educational qualifications (in reverse chronological order)					
	Degree/ Certificate	Name of University/ Institution	Year of passing	Division/ Grade/ % of marks obtained	Academic distinction	Subject/ specialization
13.	Work experience (in reverse chronological order)					
	Name and address of employer	Designation and whether regular/adhoc/ deputation/ contract	Period From To		Pay Scale and pay drawn	Nature of duties

14.	Information related to special knowledge and professional experience required for the job	(Please attach a separate sheet)
15.	Awards/honours, if any	
16.	Additional information, if any	

Declaration:

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If at any time, I am found to have concealed/distorted any material information, my contract shall be summarily liable to termination without notice.

(SIGNATURE)

Date:

Place: