

No. 4(4)/57/122/2012/UIDAI/Pt  
Government of India  
Ministry of Electronics & IT  
Unique Identification Authority of India (UIDAI)  
(E &U Division)

UIDAI Hqrs. Building,  
Bangla Sahib Road,  
New Delhi-01

Date: 20<sup>th</sup> March 2020

**Advisory**

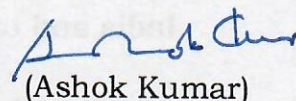
**Sub: - Novel Coronavirus (COVID-19) – updated advisory issued in Public Interest - reg.**

In view of the spread of COVID-19 Novel Corona virus disease in various parts of the country, Government of India has issued several advisories to the people to contain the spread of the virus via public contact. As collection of biometrics is mandatory for Aadhaar Enrolment/Update, it is important to take precautions. UIDAI strongly recommends all its Registrars/EAs at all Aadhaar Enrollment/update centres to follow the advisories issued by Government of India and take following measures:

1. All Aadhaar Kendra premises as well as devices shall be sanitized daily. There should be proper cleaning of frequently touched surfaces like door handles and knobs, chairs etc.
2. All operators and other staff at the Aadhaar Kendra shall follow appropriate hygiene practices such as washing hands regularly.
3. The staff shall avoid touching their eyes/ nose/ mouth while working.
4. Residents visiting Aadhaar Kendra shall also be encouraged to wash their hands with soap and water before using the biometric devices.
5. The operator shall clean the biometric devices after every enrolment/update.
6. Residents may be advised not to come in groups or with family members/ friends to the Aadhaar Kendra. Only the person requiring Aadhaar service should visit the centre premises.
7. Aadhaar Kendra Management may ensure physical distancing (minimum 1 metre) between tables/operator stations. Online appointments may be limited accordingly.
8. Residents may be advised to sit on alternate chairs at the Aadhaar Kendra's. Encourage open air seating where practical with adequate distancing.
9. Residents may be advised to avoid forming queues outside the Aadhaar Kendra and even if a queue is necessary, safe distance should be maintained.



10. Residents or staff members experiencing even mild symptoms like cough, fever and breathing difficulties should be advised to avoid coming to the Aadhaar Kendra.
  11. Every Enrolment Centre shall display advisory for residents as per the template provided by UIDAI.
2. In addition to the above, all staff at Aadhaar centres is advised to keep up to date on the latest COVID-19 hotspots (cities or local areas where COVID-19 is spreading widely). If possible, avoid traveling to places – especially if you are an older person or have diabetes, heart or lung disease.
3. For any further information related to COVID-19, enquires can be made via:
- Website: <http://www.mohfw.gov.in/>
  - Call: +91-11-2397 8046 (Ministry of Health, Govt. of India's 24X7 control room number)
  - Email: [ncov2019@gmail.com](mailto:ncov2019@gmail.com)
  - FAQs on COVID-19: <https://www.who.int/news-room/q-a-detail/q-a-coronaviruses>

  
(Ashok Kumar)

Assistant Director General.

To

1. All Registrar/Enrolment Agencies
2. All Regional Offices of UIDAI
3. Guard File





**AADHAAR**

Mera Aadhaar, Meri Pehchaan

# HOW TO REDUCE THE RISK OF **CORONA VIRUS** (COVID-19)



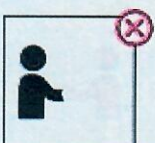
**CLEAN** hands with soap and water or alcohol based hand rub



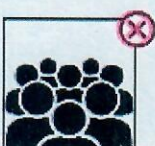
**AVOID TOUCHING** eyes, nose or mouth with unwashed hands



**COVER** nose and mouth when coughing & sneezing with tissue or flexed elbow



**AVOID CLOSE CONTACT** and maintain 1 meter distance with anyone if you have cough and fever



**AVOID CROWDED PLACES** like markets or public service centres unless absolutely necessary



**DO NOT SPIT** in public areas

**TOGETHER WE CAN FIGHT CORONAVIRUS**

**DO NOT BELIEVE RUMORS**

Right information available at:

Call: +91-11-23978046 (24x7 Helpline by Ministry of Health)

Website: [www.mohfw.gov.in](http://www.mohfw.gov.in)

Email: [ncov2019@gmail.com](mailto:ncov2019@gmail.com)

OR

SCAN me

