



F.No. 4(4)/57/272/2015/E&U-UIDAI  
Government of India  
Ministry of Electronics & IT (MeitY)  
Unique Identification Authority of India (UIDAI)  
(Enrolment & Update-I)



UIDAI Hqrs. Building  
Bangla Sahib Road, N.D.-01  
Dated : 4<sup>th</sup> Nov, 2019

**Circular**

**Sub: Guidelines for Aadhaar Enrolment/update in r/o NRI - reg.**

In pursuance to Government Notification No. 3119 dated 20<sup>th</sup> September 2019 and furtherance to this office circular No. 4(4)/272/2015/E&U-UIDAI dated 23<sup>rd</sup> September 2019, following guidelines have been devised in connection with the Aadhaar Enrolment and Updation process of NRIs:

- 1) Whenever an individual select resident status as NRI for enrolment or update, he/she has to submit **valid Indian Passport** as POI document. No other POI documents will be accepted for NRI Enrolment.
- 2) Only Indian Address shall be captured at the time of Enrolment/update.
- 3) Any valid Proof of Address (POA) or Date of Birth (DOB) documents available for Residents as per notification No. 314 dated 5<sup>th</sup> September 2019 will be applicable to NRIs also.
- 4) Providing Email ID shall be mandatory for NRIs.
- 5) UIDAI will create provision to capture foreign mobile number, if Indian mobile number is not available.
- 6) NRI can act as HoF for Aadhaar Enrolment/Update of his/her family members residing in India.
- 7) Introducer based enrolment will not be available to NRIs.
- 8) UIDAI shall make required modifications in the Appointment portal to make the same accessible from outside the country. Thus, NRI shall be allowed to take advance appointment for enrolment or Update on the appointment portal and get enrolled during their visit to India.



9) Aadhaar letter, e-Aadhaar, QR Code and Offline Aadhaar of NRIs will be identical as that of residents.

10) E-Aadhaar portal shall be made available outside India with facility of OTP on email with demographic auth on name and DOB. Facility of Face auth also shall be used.

11) Enrolment Packet Structure shall be modified and a flag will be added to identify NRI in the demographic field.

2. Required changes in the portal will be made by UIDAI in due course.

3. This issues with the approval of CEO, UIDAI.



(Prabhakaran C R)

DD (E&U-1)

To,

1. All Registrar/Enrolment agencies.

2. Regional Offices of UIDAI

3. Tech Centre of UIDAI.