

**D-11018/44/2018/Admin-UIDAI**  
UNIQUE IDENTIFICATION AUTHORITY OF INDIA

2<sup>nd</sup> Floor, Tower, Jeevan Bharti Building,  
Connaught Circus, New Delhi 110001

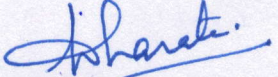
Dated : 20.04.2018

**OFFICE ORDER**

**Subject : NIT for Dismantling and Taking Away office interiors/finishes  
on as is where is basis of UIDAI**

With reference to this office tender notice No.**D11018/44/2018/Admin-UIDAI** dated 20.04.2018 for Dismantling and Taking Away office interiors/finishes on as is where is basis of UIDAI tender documents uploaded on the official website of UIDAI ([www.uidai.gov.in](http://www.uidai.gov.in)) & Central Public Procurement Portal (CPPP) on 20.04.2018, it is hereby informed that following table provides information regarding the important dates of the Bid process:

<b>Published Date</b>	20.04.2018 1700 hrs
<b>Pre-Bid Meeting</b>	24.04.2018 1000 Hrs
<b>Submission of Clarification, if any</b>	24.04.2018 1600 Hrs
<b>Clarification / corrigendum to be uploaded on the CPPP Portal, if any</b>	25.04.2018 1100 Hrs
<b>Bid Submission Start Date</b>	25.04.2018 1130 Hrs
<b>Bid Submission End Date</b>	30.04.2018 1130 Hrs
<b>Technical Bid Opening Date</b>	01.05.2018 1130 Hrs



(RATNESH BHARATI)  
DY. DIRECTOR (ADMN.)

23466842

**D-11018/44/2018/Admin-UIDAI**  
Unique Identification Authority of India

(Admin Division)

2<sup>nd</sup> Floor, Tower-1,  
Jeevan Bharati Building,  
Connaught Place,  
New Delhi

TENDER

**Sub:** Dismantling and Taking Away office interiors/finishes on “**as is where is basis**” of UIDAI premises at Jeeven Bharati Building, New Delhi.

**SECTION I – Instruction to Bidders**

This invitation for Dismantling and Taking Away office interiors/finishes on “**as is where is basis**” of UIDAI premises at Jeeven Bharati Building, New Delhi-110001 through CPP Portal.

- 1.1 Bidder(s) are advised to study the Bid document carefully. Online bid Submission shall be deemed to have been done after careful study and examination of the bid document with full understanding of its implications. Bid offers prepared in accordance with the procedures enumerated in the bid should be submitted online only through CPPP website: <https://eprocure.gov.in/eprocure/app> not later than the date and time laid down in the Schedule for Invitation to Bid under Clause **1.12**. The Bidders are advised to follow the instructions provided in the 'Instructions to the Bidder for submission of bids online through the Central Public Procurement Portal for e-Procurement at <https://eprocure.gov.in/eprocure/app>'. Bid documents may be scanned with 100 dpi with black and white option, which helps in reducing size of the scanned document.
- 1.2 Manual bids shall not be accepted.
- 1.3 One bidder or bidders having business relationship shall submit not more than one tender. Under no circumstance will father/mother and his/her son/daughter or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

- 1.4 The Bidder/s who have downloaded the tender from the UIDAI website [www.uidai.gov.in](http://www.uidai.gov.in) and Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and bidder(s) is liable to be banned from doing business with UIDAI.
- 1.5 Intending bidders are advised to visit again CPPP website <https://eprocure.gov.in/eprocure/app> and UIDAI website [www.uidai.gov.in](http://www.uidai.gov.in) at least 3 days prior to closing date of bid submission for any corrigendum / addendum/ amendment.
- 1.6 The Hard Copies of original instruments in respect of **‘Tender fee’** and **Earnest Money Deposit (EMD)** must be delivered to the address as mentioned in the bid on or before the date & time of bid submission as mentioned in critical date sheet. In case of failure, Bidder(s) shall be rejected summarily for non-submission of original payment instrument. The Demand Draft submitted for tender fee shall be non-refundable and for EMD/ bid security shall be interest free.
- 1.7 The Bids will be opened as per schedule mentioned in the bid and the schedule of Price-Bid will be intimated to technically qualified bidders with the approval of competent authority.
- 1.8 All the Bids must be accompanied by an EMD/Bid Security of an amount of Rs.1.00 Lakh/- (Rupees One lakh only), in the form of Demand Draft drawn on any Nationalized Bank/ Scheduled Commercial Bank in favour of “UIDAI” and payable at New Delhi, except those who have been exempted as per directive of Govt. of India (enclose certificate as applicable). However, in that case physical copy of certificate must reach UIDAI before or end date and time of bid submission.
- 1.9 The Bidder/s is required to pay Rs. 100/- (Rupees One Hundred Only) towards Tender fee, at the time of bid submission, in the form of a Bank Demand Draft drawn on any Nationalized Bank/ Scheduled Commercial Bank in favour of “UIDAI” and payable at New Delhi, except those who have been exempted as per directive of Govt. of India (enclose certificate as applicable). However, in that case physical copy of certificate must reach UIDAI before or end date and time of bid submission.

1.10 The transfer of Bid and subcontracting is not allowed, in case found, the bid/contract will be rejected/cancelled along with forfeiture of EMD/PBG.

1.11 **Schedule for Invitation to Bid:**

a. **Name of the Purchaser:**

The CEO,  
Unique Identification Authority of India,  
Ministry of Electronics & Information Technology,  
Govt. of India (GoI),  
2nd Floor, Tower-I, Jeevan Bharti Building,  
Connaught Circus, New Delhi-110001

b. **Addressee and Address:**

The Deputy Director (Admin.)  
UIDAI (UIDAI),  
Ministry of Electronics & Information Technology,  
Govt. of India (GoI),  
2nd Floor, Tower-I, Jeevan Bharti Building,  
Connaught Circus, New Delhi-110001

c. **Name of the Contact Person for any clarification :**

Mr. Ratnesh Bharati,  
Deputy Director (Admin),  
UIDAI (UIDAI),  
Ministry of Electronics & Information Technology,  
Govt. of India (GoI),  
2nd Floor, Tower-I, Jeevan Bharti Building,  
Connaught Circus, New Delhi-110001

d. Queries should be submitted via E-mail and followed by paper copy by post  
E-mail – [ratnesh.bharati@uidai.net.in](mailto:ratnesh.bharati@uidai.net.in)

- 1.12 **Important Dates:** The following table provides information regarding the important dates of the Bid process for this Bid:

Critical Date sheet	
<b>Published Date</b>	20.04.2018 1700 hrs
<b>Pre-Bid Meeting</b>	24.04.2018 1200 Hrs
<b>Submission of Clarification, if any</b>	24.04.2018 1800 Hrs
<b>Clarification / corrigendum to be uploaded on the CPPP Portal, if any</b>	25.04.2018 1600 Hrs
<b>Bid Submission Start Date</b>	25.04.2018 1700 Hrs
<b>Bid Submission End Date</b>	30.04.2018 1100 Hrs
<b>Bid Opening Date</b>	01.05.2018 1100 Hrs

**Note:** The UIDAI shall not be responsible for delay in online submission of the bid, whatsoever may be the reasons. Also, ensure delivery of the original financial instruments (EMD/Tender Fee/exemption certificate as per Govt Directions) to the addressee on or before the date & time of bid submission.

- 1.13 **Procedure for Submission of Online Bids on CPP Portal:** The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal. More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

- 1.14 **Registration:** The Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrolment” on the CPP Portal which is free of charge. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

- 1.15 The Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

- 1.16** Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 1.17** A bidder should register only one valid DSC. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others, which may lead to misuse. The Bidder then login to the site in a secured manner by entering their user ID/password and the password of the DSC/e-Token.
- 1.18 Searching for tender documents:** There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 1.19** Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS/e-mail in case there is any corrigendum issued in the tender document.
- 1.20** The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.
- 1.21 Preparation of bids:** The Bidder should take into account any corrigendum published on the tender document before submitting their bids. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 1.22** The Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid

documents may be scanned with 100 dpi with black and white option, which helps in reducing size of the scanned document.

**1.23** To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

**1.24 Submission of bids:**

1.24.1 Bidder should login to the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission date & time. Bidder will be responsible for any delay due to other issues.

1.24.2 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

1.24.3 Bidder has to select the payment option as “offline” to pay the tender fee/EMD as applicable and enter details of the financial instruments.

1.24.4 Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, on/before the last date & time of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copies and the data entered during bid submission time. Otherwise, the uploaded bid will be rejected.

1.24.5 Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

- 1.24.6 The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 1.24.7 All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further, this key is subjected to asymmetric encryption using buyers/bid openers' public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 1.24.8 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 1.24.9 Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of bid submission with all other relevant details.
- 1.24.10 The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.
- 1.24.11 **Assistance to bidders:**
- a. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
  - b. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 3070 2232. Foreign bidder can get help at +91-9263652380.



## **Section-II (Scope of the Work)**

- 2.1 Online quotations through Central Public Procurement Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) are invited from the construction/Renovation Firms/Agencies with experience in high value **Dismantling and Taking Away office interiors/finishes on “as is where is basis”** of UIDAI premises at 2<sup>nd</sup> Floor, Tower-1 and 3<sup>rd</sup> Floor, Tower-2 of Jeevan Bharati Building, Connaught Place, New Delhi-110001 comprising total area of 24,718 (Twenty Four Thousand Seven Hundred Eighteen) Sqft.
- 2.2 The bidders shall also quote for the inventories (**Annexure-III**) which are installed at all the three floors and are in working condition as a **“Buy Back”** option. Office premises will be available for inspection between 2:00 P.M. to 5:00 P.M. on all working days from Monday to Friday. For this purpose, Deputy Director (Admin), UIDAI may be contacted on 2<sup>nd</sup> Floor, Tower-1, Jeevan Bharati Building, New Delhi on Telephone No. 011-23466842.
- 2.3 Dismantling includes Office Chambers, cubicles, electrical fittings & fixtures (in consultation of UIDAI/LIC), Telephones lines/LAN fittings & fixtures, False Ceilings, Conference Halls, Video Conferencing Hall, NOC/SOC, Stores, Communication/Server rooms, wooden/veneer partitions, if any, etc. to convert into bare floors.
- 2.4 The bidder shall maintain proper discipline and decorum while dismantling and taking away the materials/garbage/debris. The bidder shall take requisite permissions from the respective Authorities and shall comply all directions of NDMC or other statutory authorities in this respect.
- 2.5 The bidder shall also handover the floors to LIC extent of its satisfaction. UIDAI will coordinate, if required.
- 2.6 The Firms/Agencies should also furnish a copy of the PAN, GST, and Experience Certificates (completion certificate & copy of award of works) of execution of at least one work of atleast of Rs.5.00 lakh in the last 03 years in the relevant field from Government Departments/PSUs/ leading Corporate Offices while submitting their quotations. Proof of Annual Turn Over which should not be less than Rs. 15.00 Lakh for the last three each year’s i.e. 2014-2015, 2015-2016, 2016-2017 along with self certified audited Balance sheet and profit and Loss account for the same period shall also be uploaded on CPPP along with the quotations.

- 2.7 The bidders are requested to submit online quotation for the items mentioned under clauses 2.2 & 2.3 in commercial bid format (BoQ\_Dismantling.xls) as mentioned in **Annexure-II** through CPP Portal by xx.04.2018 at 6:00 P.M. with Tender Fee of Rs. 100/- (One Hundred Only) and EMD of Rs. 1.0 Lakh (Rupees One Lakh only) in the form of Demand Draft, scanned copy may please be uploaded on CPP Portal while submitting the bid and the original financial instruments shall be dispatched to the addressee (Deputy Director, Admin), 2<sup>nd</sup> Floor, Tower-1, Jeevan Bharati Building, Connaught Place and should reach on or before the closing time & date mention in **clause 1.12** and exemption certificate issued by entitled Govt Department/Organization/Ministry, if any, should be uploaded and would be taken into account during evaluation of the bid, failing which the bid shall be rejected.
- 2.8 The Bidders should have sufficient manpower and communication/ transportation facilities to respond in the shortest possible time.
- 2.9 The bidder shall not disturb the sewer lines/other installations and also shall be made good by the bidder at his/her expenses, if any damage made to any property.
- 2.10 The debris so accumulated shall be disposed of as per the instruction/guidelines of NDMC.
- 2.11 The online quotations received will be opened by the Tender Opening Committee at xx.04.2018 at 1100 hrs in UIDAI premise.

### **Section-III (General Terms and Conditions)**

- 3.1 The bidders shall submit their quotation online through CPP Portal.
- 3.2 The bidders shall submit the bids completed in all respect Online and must be uploaded in one cover i.e. Techno-commercial bid.
- a. The bid shall be submitted online, the Signed and Scanned copies of all the required documents in:
- i. **Packet-1** - Technical Bid Submission with relevant/ supporting documents/evidences as mentioned in the bid and as mentioned in Annexure-I.
  - ii. **Packet-2** - Schedule of commercial bid in the form of BoQ\_Dismantling.xls (Annexure-II).
- b. All the documents being submitted must be self certified before uploading. All the files / documents mentioned in the bid should be in \*.PDF format except for the BoQ which should be in \* .xls format.
- 3.3 **The terms & conditions of the contract:-**
- a. The firm/agency shall indicate the lump sum rates for the said job (as per **Annexure II**). The Financial/Commercial bid is provided as BoQ\_Dismantling.xls along with bid document at <https://eprocure.gov.in/eprocure/app>. The Bidders are advised to download the BoQ\_Dismantling.xls and quote their offer/rates in the permitted column and upload the same in Packet-2.
- b. The Firms/Agencies should have presence in NCT of Delhi, Noida/Greater Noida, Faridabad, Ghaziabad, Gurgaon, Manesar only.
- 3.4 The submission of bid will not place the UIDAI under any obligation to place the order with the Firm/Agency and no expenses incurred by the contractor in this regard will be payable.

- 3.5 The Bidder shall not tamper/modify downloaded commercial/price bid template in any manner. In case, if the same is found to be tempered/modified, or quoted price revealed in any other manner, the bid shall be rejected and EMD would be forfeited and the bidder is liable to be banned from doing business with UIDAI.
- 3.6 All the Bidders are requested to read and understand the terms and conditions of the contract as detailed out in the foregoing paragraphs before online submitting their quotations.
- 3.7 Dispute, if any, arises between the Firm/Agency and its manpower in the matter of wages or any service conditions, the same will be settled by the Firm/Agency and the engaged workers themselves. UIDAI in no case shall be a party to such a dispute.
- 3.8 Dispute, if any, between UIDAI and Agency/Firm, the decision of the UIDAI shall be final and binding on both parties.
- 3.9 Under normal circumstances, the rate shall be valid for a period of three months from the date of issue of work order. If, required, validity of the concluded rate(s) may be extended further for a period of one month or as per need.
- 3.10 Responsibility of taking necessary permission from the traffic police authority for shifting shall be of the selected Firm/Agency.
- 3.11 Responsibility for damage/theft/loss etc. of goods during dismantling and taking away or physical injury to any labour in loading/unloading shall be of the Firm/Agency.
- 3.12 If any, damage caused to the property of the UIDAI/LIC due to negligence/ignorance/mishandling or otherwise during loading, unloading & transportation shall be at risk and responsibility of the Firm/Agency. The financial or any other loss suffered by the UIDAI/LIC on this account shall be made good by the Firm/Agency.
- 3.13 The equipment/machineries/vehicles deployed for the purpose must be free from all disputes. The bidder shall indemnify UIDAI from all the disputes/legal issues in this matter.
- 3.14 The bidder shall be governed by the Labour Regulations including workmen's compensation Act in force.

- 3.15 No labour below the age of fourteen Years shall be engaged for the work.
- 3.16 The Bidder shall not pay less than the fair wages (Fair wages rates prevailing in Delhi on the date of receipt of tender and any notification subsequently by The Centre Govt.) minimum wages to the labourer engaged by him for the work.
- 3.17 **COMPENSATION FOR THE DELAY:** In case of delay in completion of the work by Service Provider within the contractual completion period as stated above, for the reasons of delay solely attributable to Service Provider and liable to pay a compensation to UIDAI @ 2% (two percent) of the contractual value per day and maximum up to the sum equivalent to the amount of 10 % (Ten percent) of the contractual value.
- 3.18 **FORCE MAJEURE:** UIDAI shall not be liable for forfeiture of its performance bank guarantee, liquidated damages or termination for default, if the delay in performance or other failure to perform its obligations under the contract is a result of an event of Force Majeure. "Force Majeure" means an event beyond the control of the successful bidder and not involving its fault or negligence and not foreseeable. Such events may include wars or revolutions, fires, floods, epidemics, quarantine restrictions, freight embargoes etc.
- 3.19 **LAW GOVERNING THE CONTRACT:** Any dispute or difference, whatsoever, arising between the parties out of, or relating to, or incidental to the construction, meaning, scope, operation or effect of this agreement; or the validity or the breach thereof, same shall be settled by Arbitration in accordance with Rules of Arbitration formulated by Delhi International Arbitration Centre. The Award made in pursuance thereof shall be final and binding on both the parties. The venue of the Arbitration will be New Delhi, Delhi Court(s) shall have sole jurisdiction with respect to this Award, and any other Order executed in pursuance/furtherance of or in connection to this Award. The Indian Laws shall apply.
- 3.20 **CONFIDENTIALITY:** The contractor shall take all precautions not to disclose, divulge and or disseminate to any third party any confidential information, proprietary information on the client's business or security arrangements (including but not limited to the Assignment Instructions, Schedules and other subsequent Agreements) and or business of the client. The obligation is not limited to any scope and the Contractor shall be held responsible in case of breach of the confidentiality of UIDAI's information.

- 3.21 If the Service Provider fails to provide the service to UIDAI, in such case, UIDAI reserves the right to get the service from the market and whatever excess payment made, shall be recovered from bills/ encashing PBG of the service provider.
- 3.22 **Performance Security:** The successful Bidder shall furnish an interest free refundable Performance Bank Guarantee (PBG)/Security (@ 10% of contractual value) in the form of Bank Guarantee Bond in compliance to the terms and conditions of bid within 03 (three) days from the date of award of work. The PBG shall be valid for a period of at least three months. In case of failure, EMD of the successful Bidder shall be forfeited unless time extension has been granted by UIDAI and may be blacklisted for doing business in UIDAI at least for three years.
- 3.23 **Period of Execution:** The successful bidder shall be required to execute the work within 10 days from the date of start mentioned in award letter.
- 3.24 **The Performance Security** shall be discharged after 15 days of the satisfactory completion of the contract. If the service provider fails or neglects any of his/her obligations under the contract, it shall be lawful for UIDAI to forfeit either whole or any part of performance security furnished by the bidder as compensation for any loss from such failure.
- 3.25 **Transfer and Sub-letting:** The Service Provider has no right to bargain, sell, assign or sublet/subcontract or otherwise dispose of the Contract or any part thereof, as well as to give or to let a third party take benefit or advantage of the present Contract or any part thereof. If found, the PBG of the Service Provider shall be encashed and blacklisted for doing business in UIDAI at least for three years.
- 3.26 The bid security (EMD) of the unsuccessful bidders will be discharged/ returned without any interest **within 10 days** on concluding the tender and Bid Security of the successful bidder will be discharged/returned on furnishing of PBG.
- 3.27 The UIDAI reserves the right to reject any or all quotations without assigning any reasons thereof.

## **Section: IV (Evaluation and Payments)**

- 4.1 Opening of the Bids:** The Bids received will be opened by a committee duly constituted by Competent Authority as per the scheduled date and time mentioned in the Critical date sheet.
- 4.2 Techno-commercial Evaluation:** The bidders possessing all the requisite qualifications/evidences/documents as spelt out in the Bid (**Annexure-I**) and found in order, will be considered for further evaluation. The bidder quoting the lowest price would be declared as successful bidder, and would be awarded the contract. Decision of UIDAI in the matter is binding and no representation would be considered.
- 4.3** All payments shall be made in Indian Currency by means of Electronic Clearance Service (ECS).
- 4.4** The UIDAI shall be entitled to deduct in accordance with Applicable Law, Income Tax or withholding tax or other deductions (as the case may be), from any payments made to the contractor, and the amount so deducted shall be deemed to be a payment made to the contractor.
- 4.5** The payment shall be made after satisfactory completion of the entire shifting work and no advance payment shall be made. The contractor shall handover all the floors the satisfaction of LIC and obtain handing over certificate from LIC and submit the same along with the bill for payment.
- 4.6** The successful bidder shall comply prevailing Tax regulations in the country.

Deputy Director (Admin)  
Tel: 11-23466842

**Techno-commercial Bid**

**(Annexure-I) in Packet I**

1. Name of the Firm: \_\_\_\_\_
2. Registered/Postal Address:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Tele No, Mob No & E-mail:  
\_\_\_\_\_
4. GST No (if applicable) \_\_\_\_\_
5. PAN: -----
6. Experience certificates (completion certificates & copy of award of works)  
: \_\_\_\_\_
7. Proof of Annual Turnover for the previous three Years ending on 31.03.2017  
(Year wise statement on letterhead duly approved by CA/CS):  
\_\_\_\_\_
8. Proof of Income Tax Return for the previous three Years ending on  
31.03.2017( Assessment Year 2015-16 to 2017-18):  
\_\_\_\_\_
9. a) Tender Fee (DD particulars): \_\_\_\_\_  
b) EMD (DD particulars): \_\_\_\_\_
10. I/We undertake that none of my close relatives is directly or indirectly  
related to UIDAI, no FIR has been registered under criminal offence and  
have never been black listed by Any Govt/PSU/Reputed Pvt.  
Institution/Organization.

**Note:** Original financial instruments (for EMD & Tender Fee) should reach to this office before date and time of bid submission and scanned copies shall be uploaded on CPP Portal.

Signature with Seal



**Techno-commercial Bid**

Sl. No.	Description of Work	#Lump sum Amount (Rs.)
1.	Cost of Dismantling and removing of scrapping material and debris to convert into bare floors (2 <sup>nd</sup> Floor, Tower-1 and 3 <sup>rd</sup> Floor, Tower-II)	
2.	Offered cost of inventories under Buy-Back (List as per the annexure-III)	
3.	Net cost (1-2)	

# **Inclusive of all applicable Taxes, if any.**

SIGNATURE WITH  
SEAL

## Annexure-III

**Inventories installed in UIDAI Premises, Jeevan Bharati Building**

S.No	Item	Qty	Useful Life in terms of Companies Act 2013 (In Years)	Life Completed (Approx) (In Years)
1	AC	39	8	More Than8 yrs
2	Wall Mounted Fan	85	8	More Than8 yrs
3	Padestal Fan (Unserviceable)	3	8	More Than8 yrs
4	Exhaust Fan (Unserviceable)	4	8	More Than8 yrs
5	Battery 12V 100AH	32	Not Defined	More Than2 yrs
6	Battery 12V 26AH	80	Not Defined	More Than2 yrs
7	Water Dispensor (Unserviceable)	3	5	More Than8 yrs
8	CCTV Camera	16	8	More Than8 yrs
9	Fire Extingusher 4.5 Kgs	7	Not Defined	More Than8 yrs
10	Fire Extingusher 2 Kgs	12	Not Defined	More Than8 yrs
11	Fax Machine (Unserviceable)	2	3	More Than8 yrs
12	UPS 0.5 KVA (Unserviceable)	21	3	More Than8 yrs
13	Speakers (Bose)	10	Not Defined	More Than8 yrs
14	Binding Machine (Unserviceable)	2	5	More Than8 yrs
15	Microwave Oven (Unserviceable)	3	10	More Than8 yrs
16	Hot Case (Unserviceable)	7	5	More Than8 yrs
17	Heat convector (Unserviceable)	25	5	More Than8 yrs
18	Water Cooler (Unserviceable)	1	5	More Than8 yrs
19	Insect Catcher (Unserviceable)	5	5	More Than8 yrs
20	Stablizer (Unserviceable)	27	8	More Than8 yrs
21	Drawers Wooden	30	8	More Than8 yrs
22	Drawers Iron	41	8	More Than8 yrs
24	Sound Mixture Bosch (Unserviceable)	2	5	More Than8 yrs
23	Sound Mixture (Repairable)	2	5	More Than8 yrs
24	Sticker Printer (Unserviceable)	1	3	More Than8 yrs
25	Luminus Btys 12V 7.2A (Dead)	6	Not Defined	More Than8 yrs
26	Shredder (Unserviceable)	2	5	More Than8 yrs
27	Oil Heater (Unserviceable)	4	5	More Than5 yrs
28	Coffee Machine (Unserviceable)	1	5	More Than8 yrs
29	Induction Grill Heater (Unserviceable)	1	5	More Than8 yrs
30	UPS 20 KVA	2	5	More Than8 yrs
31	UPS 5 KVA	1	5	More Than8 yrs
32	AHU & Ducting	2	8	More Than8 yrs

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