

Government of India
(Ministry of Electronics & Information Technology)
Unique Identification Authority of India

No. **D-19013/02/2012-UIDAI**

Dated: **28.01.2019**

To,

M/s -----

Sub: **Quotations for disposal of Raddi/Kabad and other scraps at Unique Identification Authority of India (UIDAI), Headquarter, Adhaar Building, Bangla Sahib Road, Gole Market, New Delhi-110001.**

The Unique Identification Authority of India (UIDAI) invites sealed quotations to dispose of raddi and kabad kept in the office premises on monthly basis. The raddi and kabad consists of newspapers/magazines and plastic scraps of empty printer toners, cartridges etc.

2. The Annual Estimated volume of **Raddi/Kabad and other scraps** at the office premises in **Adhaar Building, Bangla Sahib Road, Gole Market, New Delhi** is as follows:-

S.No.	Particulars	Monthly Volume	Annual Volume
1	Raddi Newspapers/Magazines	75 Kg	900 Kg.
2	Plastic empty printer toners	15 Kg	180 Kg.
3	Cartons	10 Kg	120 Kg
4	Other non specified materials	10 Kg	120 Kg.
	Total	110	1320

3. Interested bidders/vendors are requested to visit the site and inspect the system, before quoting the rates by taking prior permission from Deputy Director (Admin), UIDAI, Headquarter on any working day from 2.30 PM to 5.30 PM.
4. Interested bidders/vendors shall submit his/her quotations (**Annexure-A**) on their letterhead/ plain paper, in a sealed envelope along with Security Deposit (SD) of Rs. 1000/- in the form of Demand Draft in favor of UIDAI, New Delhi on or before **08.02.2019, 15:00 Hrs** addressed to Deputy Director (Admin), should reach this office or may be dropped in a tender box kept at 4th Floor, **Adhaar Building, Bangla Sahib Road, Gole Market, New Delhi**. The same will be opened on the same day at **15:30 Hrs**.
5. Vendors submitting quotation without security Deposit shall be summarily rejected.
6. A duly constituted committee in the presence of the representatives of the firms/agencies will open the rates quoted by the agencies if present while opening.

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7. The Raddi/Kabad and other scraps will be sold to the bidder quoting the highest annual value (sum of annual quoted value of items 2.1 to 2.4) after obtaining approval of the competent authority.
8. Security Deposit for quotation of the successful bidder shall be adjusted against the security deposit of the Contract which is 10% of annual value (Contractual value), will be interest free and shall be returned as and when the contract over.
9. Security Deposit of the unsuccessful bidders shall be returned within five working days after concluding the quotations.
10. UIDAI reserves the right to cancel the entire process of disposal and decision of UIDAI shall be final..
11. Successful bidder/vendor shall have to dispose off the scrap within 24 hours as and when order is given. In case of failure, Rs. 500/- per day penalty will be imposed and UIDAI may also terminate the contract, if the penalty goes beyond 10% of contractual value.

Rakesh Kumar

(Rakesh Kumar)

Dy. Director (Admin)

Telephone No. 011-23478556

Copy to:

1. UIDAI website, CPP Portal, Notice Board, UIDAI.
2. Probable Vendors given in the list.

S.No.	Particulars	Monthly Volume	Annual Volume
1	Raddi Newspapers/Magazines	75 kg	900 kg
2	Plastic empty printer toners	15 kg	180 kg
3	Carbons	10 kg	120 kg
4	Other non specified materials	10 kg	120 kg
	Total	110	1320

(Letterhead/Plain Paper)

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1. Name of Proprietor/vendor/agency
2. Email Id and mobile no.
3. Present address
4. PAN/GST no. whichever is applicable
5. Any photo ID – such as voting card, Driving License, Adhaar card etc.

S.No.	Particulars	Monthly Volume	Annual Volume	Rate (in Rs.) per Kilogram (Kg)	Annual Value
			A	B	C=A*B
1	Raddi Newspapers/ Magazines	75 Kg	900 Kg.		
2	Plastic empty printer toners	15 Kg	180 Kg.		
3	Cartons	10 Kg	120 Kg		
4	Other non specified materials	10 Kg	120 Kg.		
	Total	110 Kg	1320 Kg.		H= -----

H= Sum of annual values of items Sr. no 1 to 4 shall be considered for evaluation purpose.

Signature:

Name of the Bidder:

Contact No: