

भारत सरकार, योजना आयोग, भारतीय विशिष्ट पहचान प्राधिकरण
**Government of India, Planning Commission, Unique Identification
 Authority of India**

संख्या ४९, खानिजा भवन, रेस कोर्स रोड, बेंगलूर -५६० ००१

No.49, Khanija Bhavan, Race Course Road, Bangalore – 560 001

NOTICE INVITING TENDER
for supply of Folding Cots (Steel Frame) at
UIDAI, (Data Centre), Regional Office, Bangalore

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Date of Publication on website	:	21.07.2014
Last date for submission of Tender	:	11.08.2014 at 1500 hrs
Technical Bid Opening	:	11.08.2014 at 1530 hrs
Financial Bid Opening	:	Will be informed Later

NOTICE INVITING TENDER
for supply of Folding Cots (Steel Frame) at
UIDAI, (Data Centre), Regional Office, Bangalore

T.No: UIDAI/CISF/Cots/13-14/Re-tender

21.07.2014

Quotations are invited from reputed Firms/Agencies/ Manufacturer /Authorized Dealer **FOR SUPPLY OF FOLDING COTS (STEEL FRAME) AT UIDAI, (Data Centre), Regional Office, Bangalore.**

Detailed specification of the item/items is given in **(Annexure – A)**

Tender documents can be downloaded from our website www.uidai.gov.in.The last date for submission of Tender documents will be on 11.08.2014 **upto 1500 hrs.** and tender will be opened on the same date 11.08.2014 at **1530 hrs.** at UIDAI, Regional Office, Bangalore

UIDAI reserves the right to extend the date, or cancel the tender, accept or reject any/all quotations or not to purchase all or any of the items.

Quotations are to be sent/submitted in sealed covers addressed to:-

The Deputy Director,
UIDAI,
3rd Floor, KhanijaBhavan,
#49, Race Course Road,
BANGALORE - 560001

Sd/-
Deputy Director

I. Credential Criteria:

Bids under two bid system (Technical-Bid and Financial-Bid) in sealed covers are invited from Bidders.

The bid must be sealed in an envelope super scribed as:-

"QUOTATION FOR SUPPLY OF FOLDING COTS (STEEL FRAME) at UIDAI, (Data Centre), Regional Office, Bangalore VIDE TENDER REF NO , DATED..... DATE AND TIME OF OPENING 1530 hrs"

[The bid may be summarily rejected & returned to the bidder if the sealed envelope containing the quotation is not super scribed as above].

II. Two-Bid system:

In case of the Two-bid system, only the Technical Bid would be opened on the time and date mentioned above. Date of opening of the Financial Bid will be intimated after acceptance of the Technical Bids. Financial Bids of only those firms will be opened, whose Technical Bids are found compliant/suitable after Technical evaluation is done by the Purchaser (UIDAI).

TERMS & CONDITIONS:

1. The bidding agency should be a reputed firm and having all necessary certificates, viz. VAT/Service Tax registration certificate, PAN for Income Tax, Valid Establishment Certificate. The photocopies of all the certificates self attested copies should be attached with the tender.
2. The items being quoted should be of branded/standard items only. All detailed specifications with make & model no. of the items accompanied by proper leaflets should be clearly mentioned and attached with the offer.
3. **The rate quoted must be both in words and figures inclusive of all taxes/duties/levies, packing, forwarding, transportation, loading/unloading, octroi, surcharge, insurance, installation and any other charges for delivery at UIDAI specified location within Bangalore (Maximum 10 kilometers from Khanija Bhavan).**
4. Karnataka Sales Tax/VAT must be quoted as extra in the tender, wherever applicable.

5. **Payment Terms :**

- a) 90% of cost of the materials supplied will be paid after receipt of the material.
- b) The balance 10% of the payment will be paid on satisfactory completion of the supply/installation or on replacement of the defective items as per specifications by the UIDAI.

6. The rates to be quoted by the agency should be valid for a period of **90 days** from the bid opening.

7. The quantity against item mentioned in the tender may vary according to the actual requirements at the time of placing Purchase Order. In case if the quantity items are increased/decreased, the rate quoted should be the same.

8. Each bidder should clearly specify that the bidder agrees to abide by the conditions of this tender document on their printed letter head duly sealed & signed by an authorized person.

9. **Bid Price**

- a) The contract shall be for the full quantity as described above. Corrections, if, shall be made by crossing out, initialing dating and rewriting.
- b) **The bidder should quote the total price inclusive of packing and forwarding, all duties, levies, insurance, installation, any other charges, etc. Only taxes & (discount if any) should be mentioned separately.**
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

10. Each bidder shall submit only one quotation.

11. All necessary documents shall be furnished along with the bid.

12. **Evaluation of Quotations :**

UIDAI, RO, Bangalore will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) are properly signed
- b) conform to the terms and conditions, and specifications
- c) lowest rate quoted by the tenderer and the lowest value offered will be taken for evaluation purpose.
- d) before opening the Commercial Bid, UIDAI team will inspect the bidders office/shop to inspect the capacity, quality of the material, reasonableness of the rate etc.

13. Award of contract:

UIDAI, RO, Bangalore will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) The bidder whose bid is accepted will be notified of the award of contract by the UIDAI, RO Bangalore prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
14. **Acknowledgement of the Purchase Order:** The bidder shall give an acknowledgement of the Purchase Order within 15 days of the date of the Purchase Order. In case, the supplier fails to acknowledge the Purchase Order within the stipulated time, the, UIDAI, RO Bangalore is at liberty to cancel the Purchase Order.
15. **Period of Delivery:** The successful bidder shall supply the items within 07 days from the day of placement of Work Order.
16. No alternations in tender forms shall be made by the bidder and if any such alteration is made, the tender is liable to be rejected.
18. Demurrages and penalty, if any, paid by the supplier shall not be borne by the UIDAI, RO, Bangalore.
19. The tenders submitted shall clearly mention the name of the firm/person in whose favor the purchase order is to be placed.
20. Contact details of the person for all post sales/installation maintenance support should clearly be given with **Name & Designation, Phone No, Fax No, Mobile, E-mail and official address.**
21. UIDAI, RO, Bangalore is not liable for non-receipt of the tender forms in time due to wrong address/ any delivery delay of the mail service provider/ force majeure. Tender documents received after the last date and time for receiving tenders will be summarily rejected.
22. All legal disputes shall be under the jurisdiction of the Bangalore Courts in the state of Karnataka.

III. Technical Bid :

Sl.No.	Particulars	
1	Bidders Name address with mobile no. & email id	
2	VAT/Service Tax Registration Certificate No.	
3	PAN number	
4	Valid Establishment Certificate No.	

Name of the Tenderer with seal & signature :

Address for communication :

Phone & email id :

Place & Date :

IV. FINANCIAL BID

SL	Item Particulars	Specification	Coy & Platoon			
			Qty	Unit	Rate (Rs.)	Amount (Rs.)
1	Folding Cots (Steel Frame)	<ol style="list-style-type: none"> 1. Size: 36"Wx75"Lx20"H, 2. The cot frame is made up of 1 ¼" Round pipe of 16 Gauge, 3. Cross supporting pipe of 1" round 16 Gauge, vertical 3 no's of ½" round pipe & 1 ¼" flat used for legs and sheet for folding purpose. 4. Top fitted with 19 mm plywood/MDF board 5. Provision for fixing mosquito net poles to be provided on the sides. 6. Shoes made up of white nylon-4 numbers are to be provided, 7. The cot shall be neatly powder coated with semen's grey Colour. 	62	Nos		
	TOTAL					

Name of the Tenderer with seal & signature :

Address for communication :

Phone & email id :

Place & Date :

Annexure-A

Specification - Folding Cots (Steel Frame)

1. Size: 36"Wx75"Lx20"H,
2. The cot frame is made up of 1 ¼" Round pipe of 16 Gauge,
3. Cross supporting pipe of 1" round 16 Gauge,
vertical 3 no's of ½" round pipe & 1 ¼" flat used for legs and sheet
for folding purpose.
4. Top fitted with 19 mm plywood/MDF board
5. Provision for fixing mosquito net poles to be provided on the sides.
6. Shoes made up of white nylon-4 numbers are to be provided,
7. The cot shall be neatly powder coated with semen's grey Colour.