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**Unique Identification Authority of India (UIDAI)**

**Reply to Pre Bid Queries on**

**RFP for Development and Revision of Training &  
Testing Content under UID Project**

**March 12th, 2013**

S No	Query	Answer
1.	Kindly name all regional languages that the content would need to be translated	Hindi, Marathi, Malayalam, Tamil, Telugu, Kannada, Odisha, Bangla, Gujarati, Assamese, Punjabi and Urdu. There may be a few additions in future
2.	Is this tender only for Content development or Training as well	The tender is for content development only. However wherever a new content or new version is released, the CDA is expected to do training of Master Trainers on the new release if needed.
3.	Is each person associated with a project needs to be mentioned in technical bid	Kindly refer to point 1.13.D. profile of 2 resources need to be submitted on every parameter for manpower evaluation.
4.	can we have more than one professional staff for one job	Refer to last point (3). Multiple roles for one professional staff is OK.
5.	When is it required to submit the Rs 5000 tender fee	Should be submitted with the bid and EMD
6.	Would this tender be finally granted to only one CDA or more than one	The tender will be granted to only 1 CDA
7.	The scope of this project is not clearly marked from content creation or recreation perspective, is this the job of the bidder/CDA post selection	The scope of the project as stated is the revision of existing modules. The extent of the change would be detailed out by UIDAI. There could also be addition of new modules too apart from existing modules; they need to be developed as per the requirement.
8.	Is the minimum IDE experts required are 10 from the organization?	The applicant should have at least ten experts in instructional design, development of application based content for training and testing. However for evaluation of manpower, profiles of two will be

		considered.
9.	Is CDA also responsible for Printing of material, Quality of printing & Dispatch to various location?	No
10.	Would there be a proposal submission for all jobs even after selection as a CDA? (Pg 50 , 5.11	Yes. The deliverables sought will be communicated to CDA, for which CDA will be submitting a proposal of person days/units. The same should to be duly approved by UIDAI
11.	We would like to get amended the Eligibility Criteria Page #25 of Company Incorporation completion of 5 years as on bidding date (Our incorporation date is 15/06/2007), which actually completed 5 years 8 Months+	This will remain as it is
12.	If there are more than one order totalling to 20 lakhs or more, from the same organisation in a financial year, will it be considered as a single assignment. We request that the QR may kindly be relaxed. This would enable more participation of prospective vendors	Please refer to the corrigendum on the RFP.
13.	Should the rate include all expenses or will out of pocket expenses be reimbursed	Please refer to the corrigendum on the RFP
14.	What is the expected occupancy of each of the resources or is it to be assumed that the resources will be deployed for the entire period of	No, the staff will not be deployed exclusively for UIDAI. UIDAI may place orders for content development, revision etc. as and when required. However, the staff mentioned in the

	contract exclusively for UIDAI training content development?	technical bid shall be available to work on UIDAI assignment when the order is placed by UIDAI
15.	Who would bear the cost of travel, lodging and boarding for the Master Trainer who will have to go to various locations for conducting the training	The master trainers training will generally organized in UIDAI head quarter. It may be organized in Regional offices too. For costs towards travel please refer to the corrigendum.
16.	If the Master training has to be conducted through a virtual class room set-up, who will bear the cost of virtual training set-up	This can be done from a virtual class set up. The set up and infrastructure will be provided by UIDAI
17.	In the list of resources, there is no provision for project management, should this cost be distributed over other headings or would UIDAI allow addition of a resource as Project Manager	UIDAI would not allow any additional role. One of the roles stated in the RFP should take the responsibility of Project Manager.
18.	All content should be web compatible. Is this applicable for all ILT material like books, slides etc.?	Yes
19.	Whereas audio and video have been identified as a method for instructional design, there is no component for the same in the Resource Costs on Time & Material Basis or otherwise. Under what heading should the cost for shooting, editing, recording audio, paying the professional audio artist, travel and other miscellaneous expenses be indicated or loaded?	Please refer to the corrigendum

<p>20.</p>	<p>How much time will the UIDAI teams take to review delivered content(in English):</p> <ul style="list-style-type: none"> <li>• 1 Hour of CBT</li> <li>• 50 Pages of ILT Book</li> <li>• 50 Slides of ILT ppt.</li> <li>• 50 Questions</li> </ul> <p>Please also state the time required for review of other languages</p>	<p>The quality check and maintenance of standards of other languages are to be done by CDA itself</p> <p>UIDAI's review timelines will depend on the nature and extent of change.</p>
<p>21.</p>	<p>Can some meetings be held virtually through electronic media using software like Webex or Skype or equivalent?</p>	<p>Yes. But the CDA representative will have to be present in person whenever UIDAI demands for the same.</p>
<p>22.</p>	<p>Please clarify what is meant by "The consulting fees shall be payable to the CDA as per the proposal given during every phase of enrolment and UIDAI's approval thereof."</p>	<p>As the rates are discovered at the time of awarding tender, the CDA will submit the proposal depending on the volume of work order placed by UIDAI. The proposal submitted will be duly approved by UIDAI team</p>
<p>23.</p>	<p>Licences for proprietary third party software tools used for developing the training and testing content are non-transferable, therefore these should not be included. For other tools developed by the vendor, how is the payment for the same to be billed?</p>	<p>There is no extra payment envisaged in the project for this..</p>
<p>24.</p>	<p>Is there any <i>restriction</i> that consultant doing one assignment (say as a training agency) cannot take up another assignment like TCA or CDA? Pl. clarify</p>	<p>No. One agency cannot be TCA and CDA both. However the CDA can be Training Agency.</p>
<p>25.</p>	<p>Form Fin 2, page 41 Master trainer here seems to be really "trainer of master trainers' or 'Tao MT' , please clarify , since s/he has to organize and conduct training for master trainers</p>	<p>Yes the stated master trainers will hold training programs for Master trainers of UIDAI</p>

26.	<p>Transliteration based questions</p> <p>CDA may have followed best policy as per its judgment. However, experience of testing suggests that transliteration (though better than translation) sometimes is not effective.</p> <p><i>Would UIDAI consider alternative treatments for the task to be accomplished e.g - English - Tamil , English - Gurumukhi or audios</i></p>	<p>No. Transliteration is a part of enrolment client and hence shall be taken in the same form</p>
27.	<p>While this is straight forward, UIDAI is now fast expanding to applications phase while ASA's , AUA's and various user ministries, departments, banks, others coming into play would training programs / content be organized for them elsewhere</p>	<p>The work may be awarded (if the need for the same is felt) to CDA for UID applications too, but with the submission of a separate proposal</p>
28.	<p>CDA is responsible for &gt;&gt;&gt; under the direction of UIDAI authorized agency..'</p> <p>Additonal (5) responsibilities of CDA</p> <p>Who is such an agency?</p>	<p>The agency refers to the training division, any other division or organization that is authorized by the UIDAI.</p>
29.	<p>The form for financial bid need to be corrected Page 41 Financial Proposal. Clarification on taxes</p>	<p>Please refer to the corrigendum</p>

Reply to pre bid Queries on "RFP for Development and Revision of Training & Testing Content under UID Project February 21st, 2013

30.	PBG have been predefined. The total value of the contract is not specified. Can this be changed?	The PBG will remain the same
	Can subcontracting be done for translation	No. But the CDA can associate experts if that helps them improve service.
	Extension in the bid submission date	There will a separate notification in this regard
	Sufficient document of incorporation need to be taken for 5 years	No change
	<p>The total value of 3 years can be asked.</p> <p>How to show completion certificate for ongoing projects</p> <p>An assignment of 1 client from last 3 years would be considered a 1 order.</p>	Please refer to the corrigendum